

DOWNTOWN BRANTFORD BUSINESS IMPROVEMENT AREA
BOARD OF MANAGEMENT MEETING
UPDATED AGENDA
August 11, 2021
8:00AM
VIA Zoom and Streamed on YouTube

Barbara Sutherland in the Chair
Annette Wawzonek – Recording Secretary
6 needed for quorum

1. ROLL CALL/CALL TO ORDER

2. APPROVAL OF THE AGENDA

- 2.1 AGENDA**
THAT the Agenda for August 11, 2021 BE APPROVED.

3. DECLARATIONS OF CONFLICT OF INTEREST

4. DELEGATIONS/PRESENTATIONS (10 Minutes each including Q&A)

5. CONSENT ITEMS

- 1. MINUTES**
THAT the following Minutes BE APPROVED
5.1.1 Downtown Brantford BIA Board of Management Meeting Minutes– June 9, 2021
- 5.2 REPORTS/COMMITTEE MINUTES**
THAT the following Reports/Minutes BE RECEIVED
5.2.1 June/July/August Staff Report

Reminder to Committee representations/liaisons on External Committees to send in approved Minutes

6. ITEMS FOR CONSIDERATION/DISCUSSION

- 6.1 Resignation from the Executive Committee – Recommendation from the Executive Committee**
6.1.1. THAT the DBBIA Executive Committee ACCEPT with regret the resignation of John O’Neill from the Executive Committee.
- 6.1.2 Nominations/Volunteers for the Vice-Chair position - Motion required**
Executive meetings take place on the 1st Wednesday of the month at 9:00AM
- 6.2 Downtown Brantford Improvement Task Force Update – Mayor Davis/Councillor Wall**
Barbara Sutherland will be the representative from the DBBIA and Keri Korfmann will be the alternate.
- 6.3 Brantford Heritage Committee – Representative needed – Motion required**
Meetings take place on Monday’s at 6:00PM (September 27th, October 25th, November 29th, December 20th)
- 6.4 Recommendation from the Executive Committee – Banners**
THAT the DBBIA Executive Committee RECOMMEND that the DBBIA Board of Management approve up of \$1,600 for 10 new banners for the Lorne Bridge. *(New messaging will be of gratitude vs Stronger Together)*

6.5 Lizanna Koster’s Parking recommendation

· As per the current slides of the Downtown Brantford Streetscape EA, one way and two way options, both have a loss of 84 on-street parking spots and will retain parking on only one side of the streets. These spots are lost to accommodate bike lanes.

WHEREAS the draft Downtown Brantford Streetscaping EA is suggesting the loss of 84 parking spaces to accommodate bike lanes;

WHEREAS the businesses rely of parking for their success;

WHEREAS there are other streets that could accommodate bike lanes;

NOWTHEREFORE the DBBIA Board of Management does not support the removal of 84 on-street parking spots.

6.6 Development Updates – Information Item

- 187 Market Street has been boarded up/tenant at 213 Market Street has moved out
- 120 Market Street/Chatham Street still waiting for some activity
- 63 Wharfe Street (former Harold and Goetz property) potentially a new medical clinic

7. SUB-COMMITTEE/LIASION REPORTS AND UPDATES

(Please submit updates and reports electronically so they can be attached to the Minute file)

1. **Sgt. Christopher Grantham – Stats/Downtown Activity**
2. **Mae Legg – BRC/Economic Development**
3. **Jennifer Middleton - Community Events Coordinator, City of Brantford**
4. **Beth Gurney, Associate Director – Communications and Public Affairs for Wilfrid Laurier University**
5. **Gagan Batra – Downtown Revitalization Director**
(Including Updates and Discussion regarding Streetscape EA)
6. **Karen Towler, Associate Chair Post Graduate Nursing Programs (Conestoga Updates)**
7. **Shailyn Harris – Associate Vice President: University Affairs (Laurier Brantford)**
8. **City Council Updates – Mayor Davis/Councillor Wall/Councillor Utley (alternate)**
9. **City Staff Updates/Reports (if any)**
10. **James Clark – Brantford Public Library Update**
11. **Jayne Wilson-Belore – Downtown Neighbourhood Association Chair**
- 7.12 **External Committee Updates (if any)**
 - Economic Development Advisory Committee (Keri Korfmann)
 - Tourism Advisory Committee (Keri Korfmann)
 - Brantford Heritage Committee (Representative needed)
 - Brant Cultural Advisory Committee (Annette Wawzonek – as needed)
 - Town and Gown Committee (Karen Towler/Annette Wawzonek) – Committee on hiatus
 - SEAT Committee (Annette Wawzonek – as needed) - Not meeting at this time
 - Chamber of Commerce Membership Committee (Annette Wawzonek)

- Community Safety and Well Being Advisory Committee (John O’Neill) DISBANDED
- Downtown Brantford Improvement Task Force (Barbara Sutherland/Keri Korfmann)

7.13 Open Discussion (No motions will be considered)

8. NOTICES OF MOTIONS

9. NEXT MEETING/MEETING/EVENT REMINDERS

9.1 Reminders:

The next regular meeting of the BIA Board of Management will be held on
September 8, 2021 – VIA ZOOM

10. ADJOURNMENT