

DOWNTOWN BRANTFORD BUSINESS IMPROVEMENT AREA  
BOARD OF MANAGEMENT MEETING

**AGENDA**

May 12, 2021

8:00AM

VIA Zoom and Streamed on YouTube

Barbara Sutherland in the Chair  
Annette Wawzonek – Recording Secretary  
6 needed for quorum

**1. ROLL CALL/CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

**2.1 AGENDA**

THAT the Agenda for May 12, 2021 BE APPROVED.

**3. DECLARATIONS OF CONFLICT OF INTEREST**

**4. DELEGATIONS/PRESENTATIONS (10 Minutes each including Q&A)**

**5. CONSENT ITEMS**

**1. MINUTES**

THAT the following Minutes BE APPROVED

5.1.1 Downtown Brantford BIA Board of Management Meeting Minutes– April 14, 2021

**5.2 REPORTS/COMMITTEE MINUTES**

THAT the following Reports/Minutes BE RECEIVED

5.2.1 April/May Staff Report

*Reminder to Committee representations/liaisons on External Committees to send in approved Minutes*

**6. ITEMS FOR CONSIDERATION/DISCUSSION**

**6.1 Beautification Project**

**Executive Committee Recommendation:**

*THAT the DBBIA Board of Management APPROVE an expenditure of up to \$2,000 for historical storyboards to be displayed in vacant buildings. (Funds to come from the Beautification account – current balance \$10,000)*

**6.2 Funding partnership with the Downtown Central Neighbourhood Association (DCNA)**

**Executive Committee Recommendation:**

*THAT the DBBIA Board of Management APPROVE a fund partnership with the Downtown Central Neighbourhood Association in the amount of \$1,000.*

**6.3 Social Behaviour in the Downtown**

\* DBBIA Complaint spreadsheet

**6.4 Development Updates – Information Item**

- Pile-driving has started at Erie Ave/Market Street

**7. SUB-COMMITTEE/LIASION REPORTS AND UPDATES**

*(Please submit updates and reports electronically so they can be attached to the Minute file)*

1. **Jayme Wilson-Belore – Downtown Neighbourhood Association Chair**
2. **Mae Legg – BRC/Economic Development**
3. **Jennifer Middleton - Community Events Coordinator, City of Brantford**
4. **Beth Gurney, Associate Director – Communications and Public Affairs for Wilfrid Laurier University**
5. **Gagan Batra – Downtown Revitalization Director**  
*(Including Updates and Discussion regarding Streetscape EA)*
6. **Karen Towler, Associate Chair Post Graduate Nursing Programs (Conestoga Updates)**
7. **Shailyn Harris – Associate Vice President: University Affairs (Laurier Brantford)**
8. **Sgt. Christopher Grantham – Stats/Downtown Activity**
9. **City Council Updates – Mayor Davis/Councillor Wall/Councillor Utley (alternate)**
10. **City Staff Updates/Reports (if any)**
11. **James Clark – Brantford Public Library Update**
- 7.12 **External Committee Updates (if any)**
  - Economic Development Advisory Committee (Keri Korfmann)
  - Tourism Advisory Committee (Keri Korfmann)
  - Brantford Heritage Committee (Anne Marie Boake)
  - Brant Cultural Advisory Committee (Annette Wawzonek – as needed) Not meeting at this time
  - Town and Gown Committee (Karen Towler/Annette Wawzonek) – Committee on hiatus
  - SEAT Committee (Annette Wawzonek – as needed) - Not meeting at this time
  - Chamber of Commerce Membership Committee (Annette Wawzonek)
  - Community Safety and Well Being Advisory Committee (John O’Neill)

**7.13 Open Discussion (No motions will be considered)**

<b>8. NOTICES OF MOTIONS</b>
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<b>9. NEXT MEETING/MEETING/EVENT REMINDERS</b>
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- 9.1 Reminders:**  
The next regular meeting of the BIA Board of Management will be held on  
**June 9, 2021 – VIA ZOOM**

<b>10. ADJOURNMENT</b>
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